



Tech Trek NJ 2020 – Stockton University: July 26 – August 1, 2020

To all AAUW NJ Branch Presidents:

The purpose of this letter is to assure enough volunteers from all branches in the state of New Jersey who would like to have girls in their communities participate in Tech Trek Camp 2020 at Stockton University. While Atlantic and Cape May Branches head the team to plan and organize the camp, many more volunteers are needed to help.

We recognize that some branches are much smaller than others. We welcome branches who are close in proximity to join together to fulfill what we are asking.

The Tech Trek planning Team needs each branch that sends girls in their communities to commit to the following:

1. Select an interview Chair for your branch/county/area (can be combined branches and/or chairs). County Chair(s) will:
 - a. Recruit volunteers to conduct interviews including supporting the nominees through the process of providing follow up with schools, teachers, and parents to ensure paperwork is submitted by deadlines.
 - b. Maintain parent contact information for future meetings and camper appearances. Notification of requests and interactions with campers will be made to the Tech Trek leadership Team before campers/parents are contacted in accordance with POM.
2. Provide at least one volunteer during camp week to help with daily needs. This includes day counselors and dorm moms. We provide overnight accommodations and meals for all volunteers. Also, we always need help “packing out” camp on the last day, which will be Saturday, August 1, 2020.
3. Provide monetary support through one of the following:
 - a. Branch Fundraiser
 - b. Writing a grant; for example, an AAUW Community Grant, NJ Charitable Trust, businesses/organizations. We provide templates and boilerplate text.
 - c. Donations to the AAUW NJ Charitable Trust
4. Provide any additional support a camper from your area may need. Examples: helping to coordinate transportation, lending a sleeping bag, camp supplies or other expenses.

Please complete, sign, and send the attached copy of this *Letter of Intent* to camp director:

Ann Marchesani: annmarchesani@gmail.com
3935 West Avenue
Ocean City, NJ 08226



Sincerely,
Tech Trek NJ 2020 Leadership Team
Ann Marchesani Claudine Keenan Gail Davis Linda Harmon

**Letter of Intent
Tech Trek NJ 2020
July 26 – August 1 2020**

We, _____ Branch(es) do hereby commit to the following agreement to assure the success of Tech Trek NJ 2020.

1. Select an interview Chair for your branch/county/area (can be combined branches and/or chairs). County Chair(s) will:
 - a. Recruit volunteers to conduct interviews including supporting the nominees through the process of providing follow up with schools, teachers, and parents to ensure paperwork is submitted by deadlines.
 - b. Maintain parent contact information for future meetings and camper appearances. This information may not be shared with nonmembers.
2. Provide at least one volunteer during camp week to help with daily needs. This includes day counselors and dorm moms. We provide overnight accommodations and meals for all volunteers. Also, we always need help “packing out” camp on the last day, which will be Saturday, August 1, 2020.
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Branch President(s)

Date

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